



Audit and Assurance Committee				
Date of Meeting	Tuesday 20 August 2024			
Time	1000 – 1230			
Location	Microsoft Teams Agnes Husband House Room 5.1			
Item	Paper	Owner	Purpose	Minutes
1. Welcome including conflicts of interest	N/A	Chair	Monitor	5
2. Minutes of previous meeting and action tracker	28.1 - May 2024 Minutes	Chair	Monitor	5
3. Directorate for Internal Audit and Assurance Update	28.2a – Internal Audit Progress Paper 28.2b – Annex B - Corporate Systems Annual Assurance Report 28.2c – Annex C - Directorate for Internal Audit and Assurance Annual Performance Report 2023-24 28.2d – Annex D - Directorate for Internal Audit and Assurance Service Overview 28.2e – Annex E – Quarterly Bulletin April 2024 28.2f – Annex F - Quarterly Bulletin July 2024 28.2g – Annex G – EY Thought Leadership considerations in AI 28.2h – Annex H – Directorate for Internal Audit and Assurance Annual Assurance Opinion 2023-24 Final 28.2i – Annex I – Case Discussions Final Report	[Redacted]	Note	20

	28.2J – Annex J – Governance Review Final Report 28.2K – Annex K – Adult Disability Payment In-Depth Final report 28.2L – Annex L - Corporate Transformation and Estates Management Final Report 28.2M – Annex M - Role Based Access Controls Final Report			
4. Social Security Scotland Finance Update	28.3a – Finance Update June 2024 28.3b – Finance Dashboards June 2024	[Redacted]	Note	15
5. Audit Scotland Annual Audit Report Progress Update	Verbal update	[Redacted]	Note	10
6. Social Security Scotland Fraud and Error Resolution update	28.4a – Counter Fraud Quarter 1 2024-25 Report 28.4b – Error Interventions Quarter 1 2024-25 Report 28.4c – Recoveries and Recharge Report Quarter 1 2024-25	[Redacted]	Monitor	15
Break				10
7. Social Security Scotland Risk Management Update	28.5a – Risk Management Update	[Redacted]	Discuss	15

	28.5b – Risk Dashboards			
8. Social Security Scotland Business Resilience Annual Update	28.6 - Business Resilience Annual Update 2024	[Redacted]	Note	10
9. Social Security Scotland 2023-24 Annual Report and Accounts Progress Update	Verbal update	[Redacted]	Note	10
10. Social Security Scotland - Audit Recommendations Update	28.7 – Audit Recommendations update	[Redacted]	Note	10
11. Any Other Business	-	Chair	Discuss	10
Total (mins)				135

Date of next meeting – 8 October 2024