

Audit and Assurance Committee

Date of Meeting	Tuesday 27 February 2024
Time	1000 – 1230
Location	Agnes Husband House - Ground Floor Conference Room

Item	Paper	Owner	Purpose	Minutes
1. Welcome including conflicts of interest	N/A	Chair	Monitor	5
2. Minutes of previous meeting and action tracker	26.1 November 2023 Minutes	Chair	Monitor	5
3. Audit Scotland Audit Plan 2023-24	26.2a – Cover Page Audit Scotland Audit Plan 2023-24 26.2b - Audit Scotland Audit Plan 2023-24	[Redacted]	Note	15
4. Internal Audit Plan 2024-25	26.3 – Verbal update	[Redacted]	Discuss	10
5. Directorate for Internal Audit and Assurance Update	26.4a – Internal Audit Progress paper 26.4b – Annex B – Internal Controls Official Error Trends report 26.4c – Annex C Safeguarding report	[Redacted]	Note	20
Break				10
6. Social Security Scotland Finance Update	26.5a – Cover Page Finance Report December 2023. 26.5b - Finance Report December 2023	[Redacted]	Note	15
7. Social Security Scotland Risk Management Update	26.6a – Risk Management Update	[Redacted]	Discuss	20

	26.6b – Risk Dashboard			
8. Social Security Scotland Fraud and Error Resolution Update	26.7a - Counter Fraud Report Quarter 3 2023-24 26.7b – Error Interventions Report Quarter 3 2023-24 26.7c – Recoveries and Recharge Quarter 3 2023-24	[Redacted]	Monitor	15
9. Social Security Scotland Audit Recommendations update	26.8 – Audit Recommendations Update February 2024	[Redacted]	Note	10
10. Any Other Business	-	Chair	Discuss	5
Total (mins)				130

Date of next meeting – 17 May 2024