

From: James Wallace [REDACTED]
Sent: Friday, December 22, 2023 1:29 PM
To: Social Security Scotland Freedom of Information <foi@socialsecurity.gov.scot>; Deputy Director Finance and Corporate Services [REDACTED]
Cc: Social Security Scotland Communications <Communications@socialsecurity.gov.scot>; [REDACTED]
[REDACTED]
Subject: RE: ACTION REQUESTED 12pm Wednesday 20 December FOI 202300387447 Draft Response for Clearance

[REDACTED]

Slight change to the way we described the onclusive contract length and renewal but other than that happy to clear – very neat on the search term, thanks [REDACTED]

James

James Wallace
Deputy Director Finance & Corporate Services
Social Security Scotland

[REDACTED]
Website: www.socialsecurity.gov.scot



From: [REDACTED]
Sent: Monday, December 18, 2023 4:19 PM
To: Deputy Director Finance and Corporate Services [REDACTED]
Cc: Social Security Scotland Freedom of Information <foi@socialsecurity.gov.scot>
Subject: ACTION REQUESTED 12pm Wednesday 20 December FOI 202300387447 Draft Response for Clearance
Importance: High

Good afternoon James,

We recently received an FOI request regarding Social Security's contract with Onclusive, a media monitoring tool. The requester has asked for the following pieces of information:

1. When the contract with Onclusive was established, and the start and finish time period of the contract.
2. A copy of the latest correspondence (email, letter or report) between Onclusive and Social Security Scotland.

3. The document which states the terms, topics, issues or subjects that Social Security Scotland specifically requested Onclusive to monitor.
4. All copies of emails addressed to the Cabinet Secretary for Social Security that concerns Onclusive in 2023.
5. All copies of emails addressed to Chief Executive David Wallace that concerns Onclusive in 2023.

The response is a **partial** release of the information requested. An exemption under section 38(1)(b) of FOISA (personal information) applies to a small amount of the information requested, specifically responses to requests 2 – 5.

The key information being released is:

1. We have provided the start and end date of Social Security's contract with Onclusive.
2. We have also provided the latest email correspondence between ourselves and Onclusive
3. Document provided that shows the terms that we have requested Onclusive monitor for us**
4. Email to Cab Sec where contract information between Social Security Scotland and Onclusive is mentioned
5. Email to David Wallace regarding previous FOI release. **Can you please advise on if you think it is necessary that this is included?**

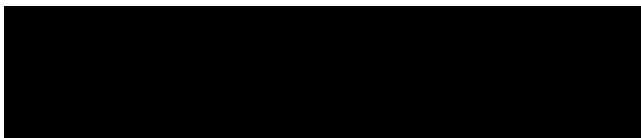
**We felt it might be beneficial to add a small paragraph to explain why there is a journalists name listed in our search term document. Our Comms team feel this is inappropriate, I have left it in the attached for you to review and happy to take a steer. If it is to be kept in, I will reach back out to Comms for lines. [REDACTED] made me aware that this was touched on at Friday's FOI meeting with yourself & David.

The response **deadline is 03/01/2024.**

The clearance level is **routine.**

Apologies for the tight turnaround time, as we are due to enter a period of peak annual leave I would be grateful if you could review the attached and provide any feedback/comments/clearance by **12pm Wednesday 20 December.**

Thank you,



Social Security Scotland



Website: www.socialsecurity.gov.scot