



## Audit and Assurance Committee

<b>Date of Meeting</b>	Tuesday 19 May 2020
<b>Time</b>	10:30 - 12.30
<b>Location</b>	Conference Call

Item	Paper	Owner	Purpose	Mins
1. Welcome including conflicts of interest	N/A	Chair	Monitor	5
2. Minutes of previous meeting and action tracker	7.1	Chair	Monitor	5
3. Risk Management Update	7.2 a (Risk Management Update)  7.2 b (Themes Presentation)  7.2 c (Themes Spreadsheet)  7.2 d (Strategic Risk Register)  7.2 e (Risk Categories)	[Redacted]	Discuss	30
4. Financial Report	7.3 a (Finance Paper Cover Report)  7.3 b (Finance Report)	[Redacted]	Note	15
5. Fraud and Error Annual Report	7.4	[Redacted]	Note	15
6. Audit and Assurance Committee Annual Report	7.5	[Redacted]	Discuss	10
7. Internal Audit Directorate Update	7.6 a (Cover Report - Progress Report)	[Redacted]	Note	15

	7.6 b (Cover Report - Annual Assurance Statement)			
	7.6 c (Annual Assurance Statement)			
8. Audit Scotland Update	7.7 (a) (Cover Report and Update Paper) 7.7 (b) (Audit Scotland Update Report)	[Redacted] [Redacted]	Note	10
9. Any Other Business and Below the Line Papers	-	Chair		10
				115

### Below the Line Papers

Item	Papers	Owner	Author
1. Compliance Register Update	7.8	[Redacted] [Redacted]	[Redacted] [Redacted]
2. Data Protection Framework	7.9	[Redacted]	[Redacted]
3. Gateway Review – Health Check Report	7.10	[Redacted] [Redacted]	[Redacted] [Redacted]

Date of next meeting: 25 August 2020