



### Executive Advisory Body

<b>Date of Meeting</b>	Tuesday 12 November 2019				
<b>Time</b>	12:30-14:00				
<b>Location</b>	Meeting Room 4.7, Dundee House				
Item	Paper	Owner	Presenter	Purpose	Mins
1. Welcome & Conflicts of Interest	-	Chair	-	-	-
2. Chair's Update	-	Chair	-	Note	30
3. Benefits Update	10.1	Miriam Craven Deputy Director of Strategy and Client Experience  Janet Richardson Deputy Director of Operations and Local Delivery	-	Note	10
BREAK					10
4. People Report	10.2	James Wallace Deputy Director of Finance and Corporate Services	BG Head of People Services	Discuss	30
5. Corporate Plan Update	-	Miriam Craven Deputy Director of Strategy and Client Experience	Miriam Craven Deputy Director of Strategy and Client Experience	Discuss	10
6. Any other business	-	-	-	-	-
Total (mins)					90

Date of next meeting: 17 December 2019

## Below the Line Papers

Item	Paper	Owner	Author
7. Audit and Assurance Committee Minutes	10.3	Miriam Craven Deputy Director of Strategy and Client Experience	EP Corporate Assurance Assistant
8. Finance Report	10.4	James Wallace Deputy Director of Finance and Corporate Services	NB Deputy Head of Finance