



Executive Advisory Body

Date of Meeting	Tuesday 21 January 2020				
Time	1030 - 1230				
Location	Meeting Room 1.1, Dundee House				
Item	Paper	Owner	Presenter	Purpose	Mins
1. Welcome & Conflicts of Interest	-	Chair	-	-	5
2. Chair's Update	-	Chair	-	Note	40
3. Local Delivery Update	Verbal	Janet Richardson Deputy Director of Operations and Local Delivery	ML Head of Local Delivery	Discuss	30
BREAK					10
4. Finance Report	12.1	James Wallace Deputy Director of Finance and Corporate Services	NB Deputy Head of Finance	Discuss	20
5. Corporate Plan Update	Verbal	Miriam Craven Deputy Director of Strategy and Client Experience	Miriam Craven Deputy Director of Strategy and Client Experience	Note	10
6. Any other business	-	-	-	-	5
Total (mins)					120

Date of next meeting: 3 February 2020

Below the Line Papers

Item	Paper	Owner	Author
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7. Balance Scorecard	12.2	Miriam Craven Deputy Director of Strategy and Client Experience	DH Statistician
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