



### Executive Advisory Body

| <b>Date of Meeting</b>                             | Tuesday 7 July 2020                     |  |                                       |         |      |
|--|---|--|---------------------------------------|---------|------|
| <b>Time</b>  | 0930 - 1200                             |  |                                       |         |      |
| <b>Location</b>                                    | Conference Call / Video To be Confirmed |  |                                       |         |      |
| Item   | Paper                                   | Owner  | Presenter                             | Purpose | Mins |
| 1. Welcome, Conflicts of Interest & Action Tracker | Verbal                                  | Chair  | -                                     | -       | 10   |
| 2. Chair's Update                                  | Verbal                                  | Chair  | -                                     | Note    | 30   |
| 3. People Strategy Plan                            | 16.1                                    | James Wallace<br>Deputy Director of Finance and Corporate Services | [Redacted]<br>Head of People Services | Discuss | 30   |
| BREAK  |   |  |                                       |         | 10   |
| 4. Human Resources Update                          | 16.2                                    | James Wallace<br>Deputy Director of Finance and Corporate Services | [Redacted]<br>Head of People Services | Discuss | 30   |
| 5. Any other business                              | -                                       | -  | -                                     | -       | 10   |
| Total (mins)                                       |   |  |                                       |         | 120  |

Date of next meeting: 18 August 2020

### Below the Line Papers

| Item | Paper | Owner | Author |
|------|-------|-------|--------|
|------|-------|-------|--------|

|  |      |  |   |
|--|------|--|---|
| 1. Audit and Assurance Committee Minutes | 16.3 | Miriam Craven<br>Deputy Director of Strategy and Client Experience | [Redacted]<br>Business Support Co-Ordinator |
| 2. Balanced Scorecard                    | 16.4 | Miriam Craven<br>Deputy Director of Strategy and Client Experience | [Redacted]<br>Statistician                  |