



Executive Advisory Body

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| Date of Meeting | Tuesday 18 August 2020 |
| Subject | Ethical Advice on Data Governance and Clinical Information in Social Security |
| Agenda No. | 5 |
| Paper No. | 17.3 |
| Prepared By | [Redacted] |
| Purpose | Discuss |

1. Background

- 1.1. To update the Executive Advisory Board and seek views on the proposed recommendations of appointing a Caldicott Guardian within Social Security Scotland.
- 1.2. [Redacted]

2. Key points

- 2.1. [Redacted]
- 2.2. With the Wave 2 benefits being delivered by Social Security Scotland, in particular the Disability Payments, it is important that governance is developed to ensure that client information is safe and only used for the purpose for which it is collected.
- 2.3. [Redacted]

3. Conclusions

- 3.1. The Executive Advisory Board are asked to review the recommendation that Social Security Scotland appoint a Caldicott Guardian which would give advice to the Senior Information Risk Owner and the Chief Executive Officer on the ethical handling of patient / client identifiable information.
- 3.2. [Redacted]

4. GOVERNANCE CHECKLIST

Please ensure that you detail which Corporate Plan Strategic Objective the paper contributes to. These strategic considerations should be used to assist you with the content of your paper.



| Strategic Objective | Contribution |
|--|--|
| <p>Dignity, fairness and respect</p> <p>Delivering a service with dignity, fairness and respect at its core.</p> | The Caldicott Guardian will be an independent conscience, an advisor rather than a decision maker. |
| <p>Equality and tackling poverty</p> <p>Promoting equality and tackling poverty.</p> | n/a |
| <p>Efficiency and alignment</p> <p>Ensuring efficiency and aligning our activities with wider public sector for the benefit of the people we serve.</p> | n/a |
| <p>Economy, society and environment</p> <p>Contributing to our economy, society and protection of our environment.</p> | n/a |

State here how the paper considers these areas and any consultation undertaken in the agency. Only complete the section(s) relevant to your paper.

| Strategic consideration | Impact |
|-------------------------|---|
| Environment | n/a |
| Governance | <ul style="list-style-type: none"> Information governance is being developed to ensure that information received by the Agency is stored safely and only used for the purposes for which it is collected. |
| Data | <ul style="list-style-type: none"> There is a need for Social Security Scotland to have access to ethically sound advice particularly on the sharing of clinical data. This information will support decision making for the purposes of eligibility for Disability Payments. |
| Finance | n/a |
| Staff | [Redacted] |
| Equalities | n/a |



| Strategic consideration | Impact |
|---------------------------------|---|
| Estates | <ul style="list-style-type: none">• Due to COVID 19 the Agency has still to confirm the estate structure. |
| Communications and Presentation | n/a |

[Redacted]