

Executive Advisory Body					
Date of Meeting	Tuesday 16 November 2021				
Time	1000 - 1230				
Location	Video Conference – Microsoft Teams				
Item	Paper	Owner	Presenter	Purpose	Minutes
1. Welcome and Conflicts of Interest	Verbal	Chair	- (1000 – 1010)	-	10
2. Minister for Social Security and Local Government, Ben Macpherson MSP	Verbal	Chief Executive Social Security Scotland	- (1010 – 1040)	Note	30
3. Social Security Scotland Human Resources Report – Quarter ending 30 September 2021	26.1	James Wallace Deputy Director of Finance and Corporate Services	[Redacted] Head of Corporate Services (1040 - 1100)	Discuss	20
Break			(1100 – 1110)		10
4. Social Security Scotland Cyber Security	26.2	Andy McClintock Chief Digital Officer	[Redacted] Chief Information Security Officer (1110 – 1150)	Discuss	40
5. Social Security Scotland Audit and Assurance Committee Minutes – 21 September 2021	26.3	Russell Frith Non-Executive	Russell Frith Non-Executive (1150 – 1200)	Note	10
6. Chief Executive's Update	Verbal	Chief Executive Social Security Scotland	- (1200 – 1215)	Note	15
7. Any other business, Minutes and Action Tracker	26.4	Chair	Chair (1215 – 1225)	-	10
Total (minutes)					145

Date of next meeting: 8 February 2022

Below the Line Papers

Item	Paper	Owner	Author
8. Social Security Scotland Counter Fraud, Error and Debt – 2021-22 Quarter 2 Report	26.5	James Wallace Deputy Director of Finance and Corporate Services	Fraud and Error Resolution
9. Social Security Scotland Corporate Risk Register	26.6	Miriam Craven Deputy Director of Strategy, Change, Data & Engagement	Corporate Assurance
10. Social Security Scotland Register of Compliance	26.7	Miriam Craven Deputy Director of Strategy, Change, Data & Engagement	Corporate Assurance
11. Social Security Scotland Performance Update to the end of September 2021	26.8	Miriam Craven Deputy Director of Strategy, Change, Data & Engagement	Analysis and Insights
12. Social Security Scotland Finance Report	26.9	James Wallace Deputy Director of Finance and Corporate Services	Finance Team