



Executive Advisory Body					
Date of Meeting	Tuesday 16 April 2019				
Time	12:30 – 14:30				
Location	220 High Street, Conference Room 2				
Item	Paper	Owner	Presenter	Purpose	Mins
1. Welcome	-	Chair	-	-	5
2. Previous Minutes & Actions	-	Chair	-	-	5
3. Conflicts of Interest	-	Chair	-	-	5
4. Chair's Update	-	Chair	-	Note	5
5. Annual Business Plan	-	Mo Rooney Head of Governance and Strategy	Chris Boyland Strategy, Policy and Assurance Lead Gillian Paton Organisational Strategy Manager	Discuss/ Agree	30
6. 2019-2020 Budget	5.1	James Wallace Head of Finance	James Wallace Head of Finance	Decide	20
BREAK					10
7. Draft Corporate Parenting Plan 2019-21	5.2	Mo Rooney Head of Governance and Strategy	Ewan Patterson Corporate Assurance Assistant	Discuss/ Agree	20
8. Property Update	-	Alastair MacPhail Head of Corporate Services	-	Note	10
9. Any other business <ul style="list-style-type: none"> <li>• Structures</li> </ul>	-	Chair	-	Discuss	10
Total (mins)					120

Date of next meeting: 28 May 2019

### Below the Line Papers

Item	Paper	Owner	Author
10. Audit and Assurance Committee Minutes	5.3	Mo Rooney Head of Governance and Strategy	Andrew Parker Governance and Business Support Officer Nicola McBain Corporate Assurance Manager
11. Gateway Review Agency Healthcheck	5.4	Mo Rooney Head of Governance and Strategy	Nicola McBain Corporate Assurance Manager