



Executive Advisory Body

Date of Meeting	Tuesday 28 May 2019				
Time	12:30 – 14:30				
Location	Meeting Room 1.1, Dundee House				
Item	Paper	Owner	Presenter	Purpose	Mins
1. Welcome	-	Chair	-	-	5
2. Previous Minutes & Actions	-	Chair	-	-	5
3. Conflicts of Interest	-	Chair	-	-	5
4. Chair's Update	-	Chair	-	Note	5
5. BSG 2 Reflections and Readiness		TM Head of Operations	TM Head of Operations	Note/ Discuss	20
6. Business Plan		MR Head of Governance and Strategy	CB Strategy, Policy and Assurance Lead	Note	20
BREAK					10
7. Client/Staff Insight Research		MR Head of Governance and Strategy	CB Social Researcher	Note	20
8. Complaints Handling Procedure		MC Head of Local Delivery & Client Experience	LR Client Experience Lead	Discuss	20
9. Any other business <ul style="list-style-type: none"> • Structures 	-	Chair	-	Discuss	10
Total (mins)					120

Date of next meeting: 09 July 2019

