

Executive Advisory Body					
<b>Date of Meeting</b>	Tuesday 18 March 2025				
<b>Time</b>	10.00 – 12.15				
<b>Location</b>	<b>Formal Meeting</b> – Glasgow High Street 5.1 Boardroom				
<b>Apologies</b>	Gill Mudie, Barry Matheson, Russell Frith				
Item	Paper	Owner	Presenter	Purpose	Minutes
• Welcome, Conflicts of Interest, Minutes and Action Tracker	2.1	Chair	Chris Creegan (10:00 – 10:05)	-	05
• Chief Executive & Chief Operating Officer's Update (standing item)	Verbal	Chief Executive Social Security Scotland Chief Operating Office Social Security Scotland	<b>David Wallace</b> Chief Executive Social Security Scotland <b>Miriam Craven</b> Chief Operating Officer Social Security Scotland (10:05 – 10:35)	Discuss	30
• Performance Update (standing item)	3.1	Ally MacPhail Deputy Director of Organisation Strategy and Performance  Karyn Dunning Deputy Director of Low Income Benefits and Operational Improvement	<b>Ally MacPhail</b> Deputy Director of Organisation Strategy and Performance  (10:35 – 11:05)	Discuss	30
<b>Break</b>					<b>10</b>

• Business Planning Update	4.1	Ally MacPhail Deputy Director of Organisation Strategy and Performance	<b>[REDACTED]</b> Head of Performance, Analysis and Strategy (11:15 – 11:45)	Discuss	30
• Finance Update	5.1 5.2	Stephanie Devenny Deputy Director Finance and Corporate Services	<b>Stephanie Devenny</b> Deputy Director Finance and Corporate Services (11:45 – 12:05)	Discuss	20
• Any other business	-	Chair	<b>Chair</b> (12:05 – 12:15)	-	10

Date of next meeting: 29 April 2025 - Dundee

Below the Line Papers				
Item	Paper	Owner	Author	
• Social Security Scotland Error and Debt, and Counter Fraud Report (Quarterly)	6.1 6.2 6.3	Stephanie Devenny	<b>[REDACTED]</b>	
• February 2025 Audit and Assurance Committee Minutes	6.4	Russell Frith	Corporate Assurance	
• Forward Planner 2025	6.5	Governance	Governance	