



Executive Advisory Body

Date of Meeting	23 Aug 2022
Subject	Collective Board Effectiveness Deep Dive - Preparation
Agenda No.	31.3
Prepared By	Governance Team
Purpose	Discuss

1. Background

- 1.1. An Executive Advisory Body Deep Dive session has been arranged for Thursday 15 September to discuss 'Collective Board Effectiveness'. The September session will be an opportunity for Social Security Scotland's Executive Team and our Non-Executives to come together to discuss thoughts and feedback on the overall operation and effectiveness of the Executive Advisory Body.
- 1.2. To prepare members for the September meeting, Ally MacPhail will provide a general overview of the work of the body over this period, highlighting the contribution from Non-Executive members and outline the broad aims of the September session.

2. Conclusion

- 2.1. Executive Advisory Body members will be invited to contribute their thoughts to the proposed format of the discussion in September to help ensure we shape an effective and constructive meeting.



Governance Tables – To be Completed by Authors

An Impact Assessment must be carried out during the development of all new Agency policies and services and when making significant changes to policies and services. The Corporate Assurance team should be involved from an early stage to provide guidance and advice relating to completing impact assessments.

[Impact Assessment Saltire Page](#)

Impact Assessment Queries: Corporateassuranceteam@socialsecurity.gov.scot

Please complete the below table.

Type of Impact Assessment	Required (Y/N)	If No - briefly state reason e.g. Not relevant/Not eligible – agreed with Deputy Director	If yes – briefly state progress to date, highlight any significant issues.
Business and Regulatory Impact Assessment (BRIA)	N	Not relevant	
Child Rights and Wellbeing Impact Assessment (CRWIA)	N	Not relevant	
Data Protection Impact Assessment	N	Not relevant	
Equality Impact Assessment (EQIA)	N	Not relevant	
Fairer Scotland Duty assessment	N	Not relevant	
Future proofing legislation	N	Not relevant	
Human rights in policy making	N	Not relevant	
Islands Communities Impact Assessment (ICIA)	N	Not relevant	
Strategic Environment Assessment (SEA)	N	Not relevant	



Before submitting please ensure that you detail how the paper contributes to the Corporate Plan Strategic Objectives below. These strategic considerations should be used to assist you with the content of your paper.

Strategic Objective	Contribution
Helping to deliver a social security system with dignity, fairness and respect.	The non-executive members play an important role in offering constructive challenge and advice to Social Security Scotland on our strategy and effective governance. We are committed to annually gather and analyse feedback with regards to our board's effectiveness to ensure a robust relationship.
Supporting people in Scotland to access devolved benefits that they are entitled to.	N/A
Running our service in a responsible way	As above

State here any consultation undertaken in the agency

Strategic Involvement/ Consultation	Input
Service Development	N/A
Data	N/A
Communications	N/A
Business Support Network	N/A
Workforce Planning & People	N/A
Accommodation	N/A
Finance	N/A
Procurement	N/A
Operations	N/A
Clinical Operations	N/A
Local Delivery	N/A

Please confirm the governance this paper/ information within this paper has been through already, and what the next steps are.

Paper/ Information within Paper Reviewed by e.g. Executive Advisory Body, Non-Executive, Deputy Director for Finance and Corporate Services, etc.		Next Steps after this Meeting e.g. Agency Leadership Team, Executive Team, Executive Advisory Body, etc.	
Reviewed By	Date/ Decision	To be Reviewed by	Date Scheduled
<Deputy Director/ Manager/ Unit Head's Name/ Board/ Group name>	<date reviewed & brief note of decision/ advice>	<Deputy Director/ Manager/ Unit Head's Name/ Board/ Group name>	<date scheduled>
		Ally MacPhail	15 Aug 2022

To arrange a slot at an upcoming meeting of the Executive Team, Agency Leadership Team or Executive Advisory Body, please contact GovernanceTeam@socialsecurity.gov.scot