

Executive Advisory Body					
Date of Meeting	Tuesday 17 June 2025				
Time	10.00 – 12.30				
Location	Formal Meeting – Ground Floor Conference Room, High Street, Glasgow				
Apologies	Leanne Carson, Gayle Devlin, Laura Brennan-Whitefield				
Item	Paper	Owner	Presenter	Purpose	Minutes
1. Welcome, Conflicts of Interest, Previous Minutes and Action Tracker	2.1	Chair	Chris Creegan (10:00 – 10:05)	-	05
2. Chief Executive & Chief Operating Officer Update (standing item)	Verbal	Chief Executive Social Security Scotland Chief Operating Officer Social Security Scotland	David Wallace Chief Executive Social Security Scotland Miriam Craven Chief Operating Officer Social Security Scotland (10:05 – 10:25)	Discuss	20

3. Performance Update (standing item) <ul style="list-style-type: none">April Balanced Scorecard (3.1)May Balanced Scorecard (3.2)	3.1	Ally MacPhail	Ally MacPhail	Discuss	50
	3.2	Deputy Director of Organisation Strategy and Performance	Deputy Director of Organisation Strategy and Performance Karyn Dunning Deputy Director of Low Income Benefits and Operational Improvement [REDACTED] Head of Performance, Analysis and Strategy [REDACTED] Head of Business Change Management (10:25 – 11:15)		
Break					10
4. People Survey – Follow Up Actions	4.1	Ally MacPhail Deputy Director of Organisation Strategy and Performance	[REDACTED] Learning Delivery and Engagement Lead (11:25 – 11:55)	Discuss	30
Break					5
5. Scottish Commission on Social Security	5.1		Ed Pybus Chair Scottish Commission on Social Security 12:00 – 12:25)	Discuss	25
6. Any other business	-	Chair	Chair (12:25 – 12:30)	-	5

Date of next meeting: 19 August 2025 - Dundee

Below the Line Papers

Item	Paper	Owner	Author
7. Register of Compliance	6.1	Ally MacPhail	Corporate Assurance
8. Audit and Assurance Committee Minutes – May 2025	7.1	Russell Frith	Corporate Assurance
9. Social Security Scotland Error and Debt, and Counter Fraud Report (Quarterly)	8.1 8.2 8.3	Stephanie Devenny	Fraud and Error Resolution
10. Forward Planner	9.1	Ally MacPhail	Governance
11. Human Resources Report (6 monthly) • Cover paper (10.1) • Workforce statistics to December 2024 (10.2) • Mainstreaming Equality Report 2025 (10.3)	10.1 10.2 10.3	Ally MacPhail	People Services