

## Executive Advisory Body

The author must complete this page before submitting the paper to the Business Support Office.

## Publication

To demonstrate openness and transparency, all governance group papers will now be published on the website of Social Security Scotland. All governance group papers should be written in line with the Writing for Publication Guidance.

Papers which contain sensitive information which should not be published must set out the reasons why. The author must identify the relevant exemption which should apply. The exemption should be stated in the section below, with the reasoning for this decision. Please speak to the Data Protection and Information Governance team before submitting your paper if you are unsure which exemption may apply.

1. I am aware that this paper may be published in the public domain and I am content for the information to be published.
2. I believe information in this paper should be withheld from publication and that an exemption applies.

2.1. Please state the exemption and explain your reasoning:

### **38(1)(b) – Personal information of a third party**

Under section (38(1) (b)) of the Act. The information is exempt because disclosing the personal data would contravene any of the data protection principles in Article 5(1) of the General Data Protection Regulations. – **Names of staff removed from documents.**

### **27 - Information intended for future publication**

(1) Information is exempt information if—

(a) it is held with a view to its being published by—

(i) a Scottish public authority; or

at a date not later than twelve weeks after that on which the request for the information is made;

- **Several instances of unpublished operational data redacted.**

Cont.

**30(b)(i) and (ii) – free and frank provision of advice or exchange of views**

The exemptions in section 30(b) can be applied where disclosure would, or would be likely to, cause substantial inhibition. There must be at least a significant probability that substantial inhibition would occur in order for the exemption to be appropriately applied. There must be a genuine link between disclosure and inhibition: it cannot simply be a remote or hypothetical possibility

We have redacted some statements where colleagues or other persons have given their candid views to inform our thinking. Publishing these would cause substantial inhibition and affect our ability to gather candid views in future to assist in decision-making.

Paper Summary for Website Publication (max 100 words)

Paper authors should write a short paragraph here to summarise the content of the paper.

The aim of this paper is to provide the Executive Advisory Body with an operational overview of the agency approach to delivery of Disability Benefits.