

Executive Advisory Body					
<b>Date of Meeting</b>	Tuesday 21 January 2025				
<b>Time</b>	10.00 – 12.35				
<b>Location</b>	<b>Formal Meeting</b> – Agnes Husband House Dundee				
<b>Apologies</b>	Leanne Carson, Nicola Rudnicki				
Item	Paper	Owner	Presenter	Purpose	Minutes
• Welcome, Conflicts of Interest, Minutes and Action Tracker	2.1	Chair	- (10:00 – 10:05)	-	05
• Chief Executive & Chief Operating Officer's Update (standing item)	Verbal	Chief Executive Social Security Scotland Chief Operating Office Social Security Scotland	<b>David Wallace</b> Chief Executive Social Security Scotland <b>Miriam Craven</b> Chief Operating Officer Social Security Scotland (10:05 – 10:25)	Note	20
• Performance Update (standing item)	3.1	Ally MacPhail Deputy Director of Organisation Strategy & Performance	<b>Ally MacPhail</b> Deputy Director of Organisation Strategy & Performance (10:25 – 10:45)	Discuss	20
<b>Break</b>					<b>10</b>
• Budget Update	Verbal	Stephanie Devenny Deputy Director, Finance and Corporate Services	<b>Stephanie Devenny</b> Deputy Director, Finance and Corporate Services (10:55 – 11:15)	Discuss	20

• People Survey and People Plan	4.1	Ally MacPhail Deputy Director of Organisation Strategy & Performance	<b>[Redacted]</b>	Discuss	25
	4.2		Learning Delivery and Engagement Lead		
	4.3		<b>[Redacted]</b>		
	4.4		Head of People Change (11:15 – 11:40)  <b>[Redacted]</b> Engagement Consultant – Finance and Corporate Services		
Break					5
• Adult Disability Payment Review	5.1	David Wallace Chief Executive	<b>Edel Harris</b>	Discuss	45
	5.2		Chair of the Independent Adult Disability Payment review  <b>[Redacted]</b> Head of ADP Review Secretariat (11:45 – 12:30)		
• Any other business	-	Chair	Chair (12:30 – 12:35)	-	05
Total (minutes)					120

**Date of next meeting: 18 March 2025**

#### **Below the Line Papers**

<b>Item</b>	<b>Paper</b>	<b>Owner</b>	<b>Author</b>
<ul style="list-style-type: none"> <li>Quarterly Freedom of Information Performance Update</li> </ul>	6.1	Ally MacPhail	<b>[Redacted]</b>

<ul style="list-style-type: none"> <li>November 2024 Audit and Assurance Committee Minutes</li> </ul>	6.2	Russell Frith	Corporate Assurance
<ul style="list-style-type: none"> <li>Finance Report</li> </ul>	6.3 6.4	Stephanie Devenny	[Redacted]