



Executive Advisory Body					
Date of Meeting	Tuesday 8 February 2022				
Time	1000 - 1235				
Location	Video Conference – Microsoft Teams				
Item	Paper	Owner	Presenter	Purpose	Minutes
1. Welcome, Conflicts of Interest, Minutes and Action Tracker	Verbal	Chair	- (1000 – 1010)	-	10
2. Social Security Directorate Update	Verbal	Chair	Social Security Director Stephen Kerr (1010 – 1040)	Note	30
3. Chief Executive's Update	Verbal	Chief Executive Social Security Scotland	- (1040 – 1110)	Note	30
Break			(1110 – 1120)		10
4. Social Security Scotland Child Disability Payment and Child Disability Payment Case Transfer Update.	27.2	Janet Richardson Deputy Director of Client Service Delivery	AMcG Operational Lead GS Operations Lead (1120 – 1150)	Discuss	30
5. Social Security Scotland Adult Disability Payment Update	27.3	Janet Richardson Deputy Director of Client Service Delivery	LH Operational Lead (1150 – 1205)	Discuss	15
6. Social Security Scotland Finance Report	27.4	James Wallace Deputy Director of Finance and Corporate Services	James Wallace Deputy Director of Finance and Corporate Services (1205 - 1220)	Discuss	15
7. Any other business	-	Chair	Chair (1220 – 1230)	-	10

Total (minutes)

150

Date of next meeting: 22 March 2022

Below the Line Papers

Item	Paper	Owner	Author
8. Social Security Scotland Executive Advisory Body Terms of Reference	27.5	Miriam Craven Deputy Director of Strategy, Change, Data and Engagement	Governance
9. Freedom of Information Performance Update	27.6	Miriam Craven Deputy Director of Strategy, Change, Data and Engagement	Data Protection and Information Governance
10. Social Security Scotland Audit and Assurance Committee Minutes – 19 October 2021	27.7	Russell Frith Non-Executive	Corporate Finance