

## **Executive Advisory Body**

Date of Meeting

Tuesday 10 May 2022

Time

1000 - 1230

Location

In Person/ Hybrid - Video Conference - Microsoft Teams

1. Welcome, Conflicts of Interest, Minutes and Action Tracker  2. Chief Executive's Update  2. Chief Executive's Update  3. Social Security Scotland Adult Disability Payment Update  4. Social Security Scotland Dundee Pathfinder - Tackling Child Poverty Delivery Plan  3. Social Security Scotland  4. Social Security Scotland Dundee Pathfinder - Tackling Child Poverty Delivery  3. Social Security Scotland Dundee Pathfinder - Tackling Child Poverty Delivery  4. Social Security Scotland Deputy Director of Client Service Delivery  5. Human Resources Report – New Content and Format  4. Social Security Scotland Deputy Director of Client Service Delivery  5. Human Resources Report – New Content and Format  4. Social Security Scotland Deputy Director of Client Service Delivery  5. Human Resources Report – New Content and Format  5. Human Resources Report – New Content Service Services  6. Social Security Scotland Delivery  7. Social Security Scotland Deputy Director of Client Service Delivery  8. Social Security Scotland Deputy Director of Client Service Delivery  9. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Director of Client Service Delivery  1. Social Security Scotland Deputy Dire								
Interest, Minutes and Action Tracker  2. Chief Executive's Update  2. Chief Executive's Update  2. Chief Executive's Social Security Scotland 3. Social Security Scotland Adult Disability Payment Update  Verbal  Verbal  Janet Richardson Deputy Director of Client Service Delivery  (1040 - 1055)  4. Social Security Scotland Dundee Pathfinder - Tackling Child Poverty Delivery Plan  Break  (1110 - 1120)  Discuss  15  James Wallace Deputy Director of Client Service Delivery (1055 - 1110)  Discuss  15  James Wallace Deputy Director of Finance and Corporate Services  A Wellbeing (1120 - 1145)  Discuss  29.3  James Wallace Deputy Director of Finance and Corporate Services  Commercial (1145 - 1205)  7. Any other business  - Chair  Chief Executive Social Security Soc	Item		Paper	Owner	Presenter	Purpose	Minutes	
Social Security Scotland Adult Disability Payment Update  Verbal Adult Disability Payment Update  Verbal Social Security Scotland Adult Disability Payment Update  Verbal Sichardson Deputy Director of Client Service Delivery (1040 - 1055)  4. Social Security Scotland Dundee Pathfinder Tackling Child Poverty Delivery Plan  Preak  Service Delivery  Service Delivery  (1010 - 1040)  Janet Richardson Deputy Director of Client Service Delivery (1040 - 1055)  [Redacted] Head of Local Delivery (1055 - 1110)  Delivery  Service Services  Services  Services  Services  Services  Social Security Scotland Adult Disability Payment Discuss  Services  Note 15  Janet Richardson Deputy Director of Client Service Delivery (1040 - 1055)  [Redacted] Head of Local Delivery (1055 - 1110)  Discuss  Services  Services  Services  Services  Procurement Report  Services  Services  Chair Chair - 10  Social Security Scotland Adult Discuss  Services  Note 15  Service Deputy Director of Client Service Delivery (1040 - 1055)  Services  Services  Services  Services  Services  Services  Services  Chair Chair - 10	Interest, Minut	tes and	Verbal	Chair	- (1000 – 1010)	-	10	
Adult Disability Payment Update  Richardson Deputy Director of Client Service Delivery  (1040 - 1055)  4. Social Security Scotland Dundee Pathfinder - Tackling Child Poverty Delivery Plan  Break  (1110 - 1120)  Break  (1110 - 1120)  James Wallace Report – New Content and Format  Peputy Director of Client Service Delivery  (1055 - 1110)  Deputy Director of Client Service Delivery  (1056 - 1110)  Discuss  15  Head of Local Delivery  (1055 - 1110)  Discuss  Peputy Director of Client Service Delivery  (1056 - 1110)  Discuss  25  Head of People Policy, Advice & Wellbeing (1120 - 1145)  Report – New Content and Corporate Services  Peputy Director of Finance and Corporate Services  Commercial (1145 - 1205)  7. Any other business  - Chair  Chair  Chair  Chair  - 10	2. Chief Executiv	ve's Update	Verbal	Social Security	- (1010 – 1040)	Note	30	
Dundee Pathfinder - Tackling Child Poverty Delivery Plan  Break  (1110 - 1120)  5. Human Resources Report – New Content and Format  29.3 James Wallace Services  Corporate Services  6. Procurement Report  29.4 James Wallace Deputy Director of Finance and Corporate Services  Deputy Director of Finance and Corporate Services  Commercial (1145 - 1205)  7. Any other business  Pick (1205 - 1215)  Richardson Deputy Director (1055 - 1110)  10  10  10  Endacted Delivery  (1055 - 1110)  Discuss  25  Head of People Policy, Advice & Wellbeing (1120 - 1145)  Procurement Report  Corporate Services  Chair  Chair  Chair  Chair  - 10	Adult Disability		Verbal	Richardson  Deputy Director of Client Service	Deputy Director of Client Service Delivery	Note	15	
5. Human Resources Report – New Content and Format  29.3 Deputy Director of Finance and Corporate Services  6. Procurement Report  29.4 James Wallace Deputy Director of Finance and Corporate Services  29.4 James Wallace Deputy Director of Finance and Corporate Services  Commercial (1145 - 1205)  7. Any other business  - Chair  Chair  [Redacted] Head of People Policy, Advice & Wellbeing (1120 - 1145)  Discuss  20  Commercial (1145 - 1205)  Chair  Chair  Chair  - 10	Dundee Pathfi Tackling Child	inder -	29.2	Richardson  Deputy Director of Client Service	Head of Local Delivery	Discuss	15	
Report – New Content and Format  29.3  Deputy Director of Finance and Corporate Services  Report – New Content and Format  29.3  Deputy Director of Finance and Corporate Services  Redacted]  Deputy Director of Finance and Corporate Services  Head of Policy, Advice & Wellbeing (1120 - 1145)  Discuss  20  Head of Procurement & Commercial (1145 - 1205)  To Any other business  Chair  Chair  Chair  Chair  10	Break				(1110 - 1120)		10	
Deputy Director of Finance and Corporate Services  - Chair Chair - 10 (1205 - 1215)	Report – New		29.3	Deputy Director of Finance and Corporate	Head of People Policy, Advice & Wellbeing	Discuss	25	
(1205 - 1215)	6. Procurement I	Report	29.4	Deputy Director of Finance and Corporate	Head of Procurement & Commercial	Discuss	20	
Total (minutes) 135	7. Any other bus	iness	-	Chair		-	10	
	Total (minutes)							

## Date of next meeting: 28 June 2022

## **Below the Line Papers**

Item	Paper	Owner	Author
8. Freedom of Information Performance Report (Quarterly)	29.5	Miriam Craven Deputy Director, Strategy, Change, Data & Engagement	[Redacted]