



Executive Advisory Body					
Date of Meeting	Tuesday 7 March 2023				
Time	1000 – 1230				
Location	Agnes Husband House Margaret Blackwood 2.1 / Video Conference Microsoft Teams				
Apologies	Andy McClintock				
Item	Paper	Owner	Presenter	Purpose	Minutes
1. Welcome, Conflicts of Interest, Minutes and Action Tracker	Verbal	Chair	- (1000 – 1005)	-	05
2. Chief Executive's Update (standing item)	Verbal	Chief Executive Social Security Scotland	- (1005 – 1030)	Note	25
3. Service Delivery Update (standing item)	Verbal	Janet Richardson Deputy Director of Client Services Delivery	Janet Richardson Deputy Director of Client Services Delivery (1030 – 1045)	Discuss	15
4. Performance Insight <ul style="list-style-type: none"> Balanced scorecard Performance pack (standing item)	35.1 35.2(a) 35.2(b) 35.2(c)	Ally MacPhail Deputy Director of Strategy, Change, Data and Engagement	All Executive Team members (Balanced scorecard) [Redacted] Head of National Stakeholder Engagement (Performance pack) (1045 – 1115)	Discuss	30
Break			(1115 – 1125)		10
5. Finance Report (standing item)	35.3 (a) 35.3 (b)	James Wallace Deputy Director of Finance and Corporate Services	James Wallace Deputy Director of Finance and Corporate Services (1125 - 1150)	Discuss	25

6. Working Together – Case Managers with Health and Social Care	35.4 (a) 35.4 (b)	Janet Richardson Deputy Director of Client Services Delivery	[Redacted] (1150 - 1220)	Discuss	30
7. Any other business	-	Chair	Chair (1220 – 1230)	-	10
Total (minutes)					150

Date of next meeting: 18 April 2023

Below the Line Papers

Item	Paper	Owner	Author
8. Audit and Assurance Committee Minutes (22 November 2022)	35.5	Russell Frith Non-Executive	[Redacted]