

Executive Advisory Body				
Date of Meeting	Tuesday 18 April 2023			
Subject	Procurement Report			
Agenda No.	36			
Paper No.	36.2(a)			
Prepared By	Procurement and Commercial Team			
Purpose	Discuss			

1. Background

- 1.1. This report provides an update on the Procurement and Commercial Function to inform the Executive Advisory Board of progress in the past 12 months and aims for the coming year.
- 1.2. The report has been prepared from management information held by the Procurement Team and reviewed by [redacted], Head of Procurement & Commercial.
- 1.3. The report has been reviewed by the Executive Team, with comments addressed and an updated report submitted on 5 April 2023.
- 1.4. The Executive Advisory Body are asked to review the Procurement Report and note the progress made in the past 12 months and aims for the coming year.

2. Key points

2.1. The report provides an update on the Procurement and Commercial Function, detailing key achievements and aims for the next 12 months.

3. Conclusions

3.1. The Executive Advisory Body are asked to review the Procurement Report and note the progress made in the past 12 months and aims for the coming year.

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4. GOVERNANCE CHECKLIST

Please ensure that you detail which Corporate Plan Strategic Objective the paper contributes to. These strategic considerations should be used to assist you with the content of your paper.

Strategic Objective	Contribution
Helping to deliver a social security system with dignity, fairness and respect.	We have made commitments to this strategic objective in our Corporate Procurement Strategy. This report provides an update on progress to delivery our Strategy.
Supporting people in Scotland to access devolved benefits that they are entitled to.	We have made commitments to this strategic objective in our Corporate Procurement Strategy. This report provides an update on progress to delivery our Strategy.
Running our service in a responsible way.	We have made commitments to this strategic objective in our Corporate Procurement Strategy. This report provides an update on progress to delivery our Strategy.

State here how the paper considers these areas and any consultation undertaken in the agency. Only complete the section(s) relevant to your paper.

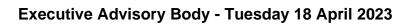
Strategic	Impact			
consideration				
Environment	Not Applicable			
Governance	Not Applicable			
Data	Not Applicable			
Finance	Not Applicable			
Staff	Not Applicable			
Equalities	Not Applicable			
Estates	Not Applicable			
Communications and	Not Applicable			
Presentation				

An Impact Assessment must be carried out during the development of all new Agency policies and services and when making significant changes to policies and services. The Corporate Assurance team should be involved form an early stage to provide guidance and advice relating to completing impact assessments.

Impact Assessment Saltire Page

General Impact Assessment Queries: Corporateassuranceteam@socialsecurity.gov.scot Equality Impact Assessment Queries: Corporateassuranceteam@socialsecurity.gov.scot

Please complete the below table.





Type of Impact Assessment	Required (Y/N)	If No - briefly state reason e.g. Not relevant/Not eligible – agreed with Deputy Director	If yes – briefly state progress to date, highlight any significant issues.
Business and Regulatory Impact Assessment (BRIA)	Ν	Not relevant	
Child Rights and Wellbeing Impact Assessment (CRWIA)	N	Not relevant	
Data Protection Impact Assessment	N	Not relevant	
Equality Impact Assessment (EQIA)	N	Not relevant	
Fairer Scotland Duty assessment	N	Not relevant	
Future proofing legislation	N	Not relevant	
Human rights in policy making	N	Not relevant	
Islands Communities Impact Assessment (ICIA)	N	Not relevant	
Strategic Environment Assessment (SEA)	N	Not relevant	