

Executive Advisory Body					
Date of Meeting	Tuesday 26 November 2024				
Time	10.00 – 11.55				
Location	Formal Meeting - Ground Floor Conference Room, Agnes Husband House Dundee / Microsoft Teams Fraud & Error Deep Dive - Ground Floor Conference Room, Agnes Husband House Dundee / Microsoft Teams				
Apologies	Professor Paul Knight OBE, Leanne Carson				
Item	Paper	Owner	Presenter	Purpose	Minutes
• Welcome, Conflicts of Interest, Minutes and Action Tracker	2.1	Chair	- (10:00 – 10:05)	-	05
• Chief Executive & Chief Operating Officer's Update (standing item)	Verbal	Chief Executive Social Security Scotland Chief Operating Office Social Security Scotland	David Wallace Chief Executive Social Security Scotland Miriam Craven Chief Operating Officer Social Security Scotland (10:05 – 10:35)	Note	30
• Performance Update (standing item)	3.1	Ally MacPhail Deputy Director of Organisation Strategy & Performance Janet Richardson Deputy Director Client Services Delivery	Ally MacPhail Deputy Director of Organisation Strategy & Performance Janet Richardson Deputy Director Client Services Delivery (10:35 – 11:00)	Discuss	25
Break					10

<ul style="list-style-type: none"> Future Delivery Model 	4.1	David Wallace Chief Executive	Miriam Craven Chief Operating Officer Social Security Scotland Ally MacPhail Deputy Director of Organisation Strategy & Performance (11:10 – 11:30)	Discuss	20
<ul style="list-style-type: none"> Bi-annual Human Resources Report 	5.1 5.2	Nicola Rudnicki Deputy Director People & Place	[Redacted] Head of People Change Social Security Scotland (11:30 – 11:50)	Discuss	20
<ul style="list-style-type: none"> Any other business 	-	Chair	Chair (11:50 – 11:55)	-	05
Total (minutes)					115

Date of next meeting: 21 January 2025

Below the Line Papers			
Item	Paper	Owner	Author
<ul style="list-style-type: none"> Audit and Assurance Committee Minutes (01 October Minutes) 	6.1	Russell Frith	Corporate Assurance Team