## Audit and Assurance Committee Freedom of Information (Scotland) Act Exemption Form

The author must complete this page before submitting the paper to the Business Support Office.

### Publication

To demonstrate openness and transparency, all governance group papers will now be published on the website of Social Security Scotland. All governance group papers should be written in line with the Writing for Publication Guidance.

Papers which contain sensitive information which should not be published must set out the reasons why. The author must identify the relevant exemption which should apply. The exemption should be stated in the section below, with the reasoning for this decision. Please speak to the Data Protection and Information Governance team before submitting your paper if you are unsure which exemption may apply.

1. I am aware that this paper may be published in the public domain and I am content for the information to be published. ☒

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2.1. Please state the exemption and explain your reasoning:

| |
|---|
| I have applied the following redactions throughout the paper –<br>38(1)b – to redact the names of staff not within the Senior Civil Service |

Paper Summary for Website Publication (max 100 words)

This document contains the minutes from the Audit and Assurance Committee meeting held on the 20 October 2020

Paper authors should write a short paragraph here to summarise the content of the paper.